**Governor Roles and Responsibilities**

**Academic year 2018/ 2019 **

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| **KEY ROLES** **(IN RELATION TO KEY SCHOOL DEVELOPMENT PRIORTIES AND OFTSED AREAS TO DEVELOP)** | **LEAD GOVERNOR REPONSIBLE** | **Date of term 1 visit****REVIEW** - all governors to focus on action planning from the previous year - what are the priorities? What does the data say?  | **Date of term 2 visit*****MONITOR*** -what actions have taken place in relation to the action plans? What does the progress look like so far? | **Date of term 3 visit** ***IMPACT*** - what is the impact of those actions on data/ progress/ school development? |
| Phonics/ reading governor | Fiona Ellis | Monday 1st October 8.50- 10Observe phonics lesson and discussion with lead about actions. |  |  |
| Writing | Melanie Hudspeth |  | 16th Jan 2019 completed by Melanie Hudspeth and Suzanne Myers – literacy lead |  |
| Maths | Jeff Sanders | Tuesday 18th Sept 18 @ 9.30- 11.30 with Marianne Allan – temp maths lead. Focus of visit is to observe Maths lessons and discussion with lead |  |  |
| Pupil premium/ disadvantaged - | Emma Johnson/ Fiona Ellis | 2nd Oct Emma Johnson and Fiona Ellis conducted visit with HT | Tues 29th Jan visit with HT from Emma Johnson and Fiona Ellis |  |
| Leadership | Alan Todd | Friday 21st Sept 19 @ 12p.m. – 1p.m. with Suzanne Myers AHT and middle leaders. | Fiona Ellis conducted a data and middle leader review on 23rd Jan 2019 | Alan Todd to undertake a review of middle leadership in June 19 |
| SEND (special needs and disability) | Emma Johnson/ Fiona Ellis | 2nd Oct 2018 Emma Johnson and Fiona Ellis conducted visit with Laura Brown who was SENCO at that time | Tues 29th Jan visit with Marianne Allan who is now the SENCO from Emma Johnson and Fiona Ellis |  |
| Safeguarding | David Nicklen |  |  |  |
| Early years governor | Hazel Scott/ Karen Reed | Friday 11th October 18 1.30 – 2.30p.m.Discussion about action plan for y olds and discussion with Rec teacher | Hazel to come and meet with Neil Allan regarding 2 yolds. |  |
| ***Additional roles – statutory ones but not related directly to current school development plan*** |
| Health and safety  | Alan Todd |  | Feb full safety review to be undertaken by Alan Todd. |  |
| Website compliance | Laura Brown/ Alan Todd |  | Ian Hampson completed and all compliant on Monday 21st Jan |  |
| Budget  | David Nicklen |  |  |  |
| GDPR | Emma Johnson | Audit complete Nov 2018 |  |  |

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